



MEMORANDUM

To: Members of the Rappahannock-Rapidan Regional Commission
From: Patrick L. Mauney, Executive Director
Date: February 1, 2022
Subject: FY 2022 Budget Amendments

FY 2022 Revenue and Expenditure reports through December 31, 2021 are enclosed for your review. These are unaudited reports for the first nine months (50%) of the fiscal year.

Revenues are 85% of the proposed amended budget, while expenditures are 68% of proposed amended budget. Operating expenses remain in line with budgeted amounts. Project expenses are also tracking with budget.

Staff recommends the following budget amendments based on spending to date and projected spending before June 30th:

Revenues

- Addition of \$47,500 to the PATH Mobility Management/Transportation line due to increased award from PATH Foundation
- Reduction from \$200,000 to \$125,000 in the NFWF Chesapeake Bay Grant. The largest reimbursable costs are related to stormwater BMP construction by Fauquier County and the Town of Warrenton and we expect some of those reimbursements will be carried forward to FY 2023.
- Reduction from \$133,265 to \$113,265 for Rideshare Program grant. This reduction is due to state guidance limiting advertising of ridesharing/carpools/vanpools. We anticipate these limitations to be relaxed moving forward.
- Addition of \$4,500 for redistricting assistance provided to Culpeper County, Rappahannock County and the Town of Warrenton.
- Addition of \$5,338 in Rural Transportation Assistance Program (RTAP) funding from DRPT to support training costs for Regional Transportation Collaborative partners.

Expenditures

- Addition of \$47,500 to the Mobility Management Expense line item for the additional PATH Foundation revenues
- Reduction from \$185,000 to \$110,000 for NFWF Chesapeake Bay Grant. These expenses will be paid out in FY 2023 and FY 2024.
- Reduction from \$52,565 to \$27,565 for Rideshare Program expenses due to state guidance limiting advertising of ridesharing/carpools/vanpools.

- Addition of \$3,750 in redistricting expenses for ESRI software and direct expenses toward the redistricting support for local governments.
- Addition of \$5,338 in Rural Transportation Assistance Program (RTAP) expenses for reimbursable training costs paid to Regional Transportation Collaborative partners.
- Addition of \$3,000 in Farm to School expenses to account for travel expenses directly tied to the Farm to School Liaison activities.

Staff also notes that there are \$49,302 in unprogrammed revenues and can provide recommendations as to allocating those funds in FY 2022 or FY 2023.

REQUESTED ACTION: None required.

